



## ABOUT FSA

Family Services Australia supports clients on their journey through life challenges and developments, with multi-disciplined services that include: Workforce Australia; Disability Employment Services; Career Transition Assistance, Child, Youth and Family Services; Health, Wellbeing and Psychology Services.

Our Consultants work within the community, building and fostering relationships with Job Seekers, Employers, Community Groups, HealthCare and Allied Health Care Professionals, Advocacy Groups and others to ensure that our clients receive not only assistance in securing and maintaining employment, but also holistic support so that they can thrive, both professionally and personally.

We offer culturally appropriate services for Culturally and Linguistically Diverse (CALD) and Aboriginal and Torres Strait Islander peoples.



**Family Services**  
AUSTRALIA

SAFE - WELL - STRONG - CONNECTED

Family Services Australia operates from locations across QLD and NSW.

Career Transition Assistance is currently delivered across the Wivanhoe and Ipswich Region.

**Phone: 1800 372 000**

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# Workforce Australia

Employment Services

Delivered by Family Services Australia (FSA)

FSA EMPLOYMENT SERVICES

# Career Transition Assistance



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**Family Services**  
AUSTRALIA

FOR INDIVIDUALS AGED 45 AND OVER

## FSA CAREER TRANSITION ASSISTANCE

Family Services Australia is a provider of Career Transition Assistance (CTA) under the Workforce Australia program. We assist individuals aged 45 and over to become more competitive and employable in their local labour market through assistance to:



Improve job search skills



Identify skills transferable to a new job or industry



Set career goals



Apply for jobs



Improve knowledge and skills with digital platforms and technology

## ELIGIBILITY FOR CAREER TRANSITION ASSISTANCE

If you are aged 45 or over and linked to a Workforce Australia Service provider, Workforce Australia Online, or Disability Employment Services (DES), you may be eligible for Career Transition Assistance (CTA).

Under CTA, you will receive a minimum of 75 hours of assistance over a period of up to 8 weeks.

## HOW WE ASSIST YOU

Family Services Australia offers a combination of face-to-face workshops and one-on-one support to assist you in building your knowledge, confidence, competitiveness and employability.

## PROGRAM CONTENT

Our workshops and individual supports cover the following:



Identification/development of goals and interests



Developing confidence with functional digital literacy



Assessment of skills gaps



Setting up an online profile and job matching functions



Resume tailoring



Navigating online job searching and application processes



Navigating the job application process



Exploring the local job market



Using technology to attend an online interview



Building interview confidence



Meeting local employers

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*"The staff of FSA are always so professional, courteous, extremely helpful and always positive. Thanks to my consultant's insights, I found employment within two weeks of following her suggestions."*